



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

**Bids and Awards Committee**

**Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid in Various School Sites in the Division of Quezon-Cluster 11 under CY 2020 BEFF**

**CONTRACT**

No. 2020-0024

THIS CONTRACT, made and entered into this SEP 07 2020 by and between the Department of Education, DIVISION OF QUEZON, located at Talipan, Pagbilao, Quezon, represented herein by its **Officer In-Charge Office of the Schools Division Superintendent, ELIAS A. ALICAYA JR., Ed.D.**, hereinafter referred to as the "Owner" of the one part and **M.G. VILLAMIN CONSTRUCTION** represented herein by its Manager, **MANUEL G. VILLAMIN** with office address at 17 Capitol Road, Lucena City, Quezon hereinafter referred to as the "Contractor" of the other part;

WHEREAS, the Owner invited bids for certain works stated in above Project consisting of **one cluster** school project sites and received bid from one (1) bidder; the Owner opened, read and evaluated the bid of the sole bidder; after the evaluation, the Owner post-qualified and declared the bid of the Contractor as the single calculated and responsive bid for said cluster;

WHEREAS, the Owner passed and approved a resolution to award in favor of **M.G. VILLAMIN CONSTRUCTION** in the sum of PHILIPPINE PESOS **FIVE MILLION FOUR HUNDRED FIFTY SEVEN THOUSAND EIGHT HUNDRED SEVENTY SIX PESOS & 00/100 (PhP5,457,876.00)** only, hereinafter called the "Contract Price" with the following details:

| Project Description                                  | Location                               | Contract Amount        |
|--|--|------------------------|
| Electrification of Un-Energized Schools – Abuyon NHS | Division of Quezon San Narciso, Quezon | PhP5,457,876.00        |
| <b>TOTAL</b>   |  | <b>PhP5,457,876.00</b> |

NOW, THEREFORE, PREMISES CONSIDERED, the parties hereby agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract;
2. The following documents shall be part of this Contract [in accord with IRR Sec. 37.2.3.:
  - 2.1. Bidding Documents issued by the Owner;
  - 2.2. Bid Bulletin(s) issued by the Owner;
  - 2.3. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents/statements submitted;
  - 2.4. Performance Security;
  - 2.5. Credit line issued by a commercial or universal bank, if applicable;
  - 2.6. Owner's Notice of Award of contract; and



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 Email Address: quezon@deped.gov.ph  
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CONTRACTOR'S WITNESS

CONTRACTOR

OWNER'S WITNESS

OWNER





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OWNER'S WITNESS

OWNER

- 2.7. Construction schedule and S-curve, manpower utilization schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the Department of Labor and Employment, PERT/CPM for the herein infrastructure works; and other contract documents that may be required by existing laws, if applicable
3. The contract duration or completion period shall be 120 calendar days reckoned on the "Start Date" of the contract duration or completion period; The "Start Date" is seven (7) calendar days from receipt of the Notice to Proceed by the Contractor.
4. In consideration of the Contract Price mentioned herein to be paid by the Owner to the Contractor, the Contractor hereby covenants, to the Owner, to execute and complete such works and to remedy all defects therein in conformity in all respects with the provisions of this Contract;
5. The Owner hereby covenants to pay the Contractor in consideration of the execution and completion of such Works and the remedying of all defects therein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by the Contract.
6. The Contract Price shall be paid to the Contractor through the Government disbursement procedures subject to the payment, retention money, and warranty provisions in the General Conditions of Contract, the Special Conditions of Contract, and the IRR of RA 9184;
7. The Contractor shall pay the Owner for liquidated damages (LD), and not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay. The Owner shall deduct the liquidated damages from payments or any money due or which may become due the Contractor under this Contract and/or collect such liquidated damages from the retention money or other securities posted by the Contractor whichever is convenient to the Owner. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the Owner shall rescind this Contract, without prejudice to other courses of action and remedies open to the Owner;
8. The Contractor shall post a Warranty Security valid for one (1) year from the date of Certificate of Final Acceptance issued by the Owner, in any of the following amounts and forms:

|                           |  |
|---------------------------|--|
| 5% of the Contract Price  | Cash; or Letter of Credit issued by a Universal or Commercial Bank, if issued by a foreign bank, the LC shall be confirmed or authenticated by a Universal or Commercial Bank. |
| 10% of the Contract Price | Bank Guarantee confirmed by a Universal or Commercial Bank   |

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|                           |  |
|---------------------------|--|
| 30% of the Contract Price | Surety Bond callable upon demand issued by the GSIS or any Surety or Insurance Company duly certified by the Insurance Commission. |
|---------------------------|--|

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws on the day and year first above written.

SIGNED, SEALED AND DELIVERED BY:

ELIAS A. ALICAYA JR., Ed.D  
OWNER

MANUEL G. VILLAMIN  
CONTRACTOR

SIGNED IN THE PRESENCE OF:

  
OWNER'S WITNESS  
CONTRACTOR'S WITNESS

*Fund Allotment Available:*

  
CATHERINE A. PUREZA  
Budget Officer III

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REPUBLIC OF THE PHILIPPINES)  
 CITY OF \_\_\_\_\_ ) S.S.

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in \_\_\_\_\_, Philippines, this SEP 07 2020 day of \_\_\_\_\_, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS  
 (Passport, Driver's License, SSS, GSIS, Philhealth...IDs)

| NAME                             | NUMBER                    | ISSUED ON                        | ISSUED AT        |
|----------------------------------|---------------------------|----------------------------------|------------------|
| OWNER ELIAS A. ALICAYA JR., Ed.D | _____                     | _____                            | _____            |
| CONTRACTOR MANUEL G. VILLAMIN    | <u>Pre ID no. 0018442</u> | <u>valid until Aug. 18, 2022</u> | <u>Ipe unona</u> |

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of **four (4) pages** (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

**ATTY. MARVIN A. TAN**  
 Notary Public  
 Until December 31, 2020  
 Magallanes St., Pagbilao Sts., Lucena City  
 PIR No. 1084835, 1/6/2020; Lucena City  
 IBP No. 01550/Lifetime; 5/7/99; Pasig City  
 Attorney's Roll No. 43895  
 TIN No. 918-494-672  
 APPN No. 2019-13  
 Tel No. (042) 713-04-70  
 MCLC Compliance VI-006110

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 Series of 2020

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# DepEd – DIVISION OF QUEZON

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Registration Number:  
QAC/R63/0216

## Bids and Awards Committee

### BAC Resolution Declaring the Single Calculated and Responsive Bid (SCRB) and Recommending Approval

Resolution No. 2019-12-27-152  
Series of 2019

**WHEREAS**, the *Department of Education, Division of Quezon* posted the Invitation to Bid for the ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION OF ELECTRICAL SYSTEMS ON-GRID SCHOOLS IN VARIOUS SCHOOL SITES IN THE DIVISION OF QUEZON-Cluster No. 11 under CY2020 Basic Education Facilities Fund (BEFF) on PhilGEPS and at conspicuous place of the premises of *DepED Division of Quezon* continuously for 14 days;

**WHEREAS**, in response to the said advertisements, only one (1) contractor submitted a bid on December 16, 2019;

**WHEREAS**, the bidder was found to be complying for the Eligibility and Technical Components of the quotation;

**WHEREAS**, the assessment of the proposal of the Bidder resulted in the following bid:

| Name of Contractor         | Bid Amount       | % Variance from ABC |
|----------------------------|------------------|---------------------|
| M.G. Villamin Construction | PhP 5,457,876.00 |                     |

**WHEREAS**, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Single Calculated/Rated Bid, it has been found to be responsive;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

To declare **M.G. Villamin Construction** as the Bidder with the Single Calculated/Rated and Responsive Bid for the Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools in Various School Sites in the Division of Quezon-Cluster No. 11.

To recommend for approval by the Schools Division Superintendent of the Division of Quezon the foregoing findings.





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Registration Number:  
QAC/R63/0216

RESOLVED, at the Division of Quezon, this 20th day of December, 2019.

  
NADINE C. CELINDRO  
BAC Chairman

ELIZABETH M. DE VILLA  
Member

  
LORENA S. WALANGSUMBAT  
Member

  
WALTER F. GALAROSA  
Member

  
JOSEPH E. JARASA  
Member

APPROVED:

  
CATHERINE P. TALAVERA, CESO VI  
Schools Division Superintendent







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**Bids and Awards Committee**

**NOTICE OF AWARD**

SEP 04 2020  
Date

MR. MANUEL G. VILLAMIN  
Manager  
M.G. VILLAMIN CONSTRUCTION  
No. 17 Capitol Road  
Lucena City, Quezon

Name of Project: Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools-Cluster 11 under CY 2020 BEFF

Dear Mr. Villamin:

We are pleased to notify you that your bid for the Project, is hereby accepted in the total amount of PHILIPPINE PESOS FIVE MILLION FOUR HUNDRED FIFTY SEVEN THOUSAND EIGHT HUNDRED SEVENTY SIX PESOS & 00/100 (PhP5,457,876.00) only, hereinafter called the "Contract Price" with the following details:

| Project Description                                  | Location                                  | Contract Amount        |
|--|---|------------------------|
| Electrification of Un-Energized Schools – Abuyon NHS | Division of Quezon<br>San Narciso, Quezon | PhP5,457,876.00        |
| <b>TOTAL</b>   |   | <b>PhP5,457,876.00</b> |

Kindly affix your signature on the space provided below to indicate your acceptance of this notice and the bid price(s) after having been evaluated in accordance with the issued Bidding Documents. You are hereby required to enter into a formal contract with us and submit a Performance Security in any of the following forms within ten (10) calendar days from receipt of this notice:

- a. **Ten percent (10%)** of the total contract price in the form of cash; cashier's check, or manager's check issued by a universal or commercial bank; bank draft, bank guarantee or irrevocable letter of credit issued by a universal or commercial bank, provided, that it shall be confirmed or authenticated by a universal or commercial bank if issued by a foreign bank; the performance security shall be callable on demand without the necessity on our part to substantiate our demand or prove or show grounds or reasons for our demand for the total sum specified herein.

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- b. **Thirty percent (30%)** of the total contract price in the form of surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security

Failure to enter into a contract with us or submit the Performance Security shall constitute a sufficient ground for cancellation of this award, forfeiture of your bid security or enforcement of your Bid Securing Declaration, and imposition of appropriate sanctions.

Please return the original copy of this Notice to the **DepED- DIVISION OF QUEZON** through its BAC Secretariat located at Talipan, Pagbilao, Quezon within two (2) days from date of your receipt hereof in accordance with **ITB 30.2** of the Bidding Documents.

Very truly yours,

**ELIAS A. ALICAYA JR., Ed.D**  
Head of Procuring Entity

CONFORME:

**MANUEL G. VILLAMIN**  
**MANAGER / M.G. VILLAMIN CONSTRUCTION**

SEP 04 2020

(Date)

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**Bids and Awards Committee**

**NOTICE TO PROCEED**

SEP 09 2020

Date

MR. MANUEL G. VILLAMIN  
Manager  
M.G. VILLAMIN CONSTRUCTION  
No. 17 Capitol Road  
Lucena City, Quezon

**Name of Project: Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools-Cluster 11 under CY 2020 BEFF**

**Dear Mr. Villamin:**

We wish to inform you that the Contract Agreement for the Repair and Rehabilitation of Classrooms in various school sites in the Division of Quezon-Cluster No. 11 at Abuyon NHS, San Narciso had been approved.

You are now hereby notified to commence execution of Works and shall fully complete all of the Works within One Hundred Twenty (120) calendar days. The Contract effectivity shall be seven (7) calendar days from receipt of this notice.

Very truly yours,

**ELIAS A. ALICAYA JR., Ed.D**  
Head of Procuring Entity

Receipt of NTP is hereby acknowledged:

MANUEL G. VILLAMIN  
MANAGER / M.G. VILLAMIN CONSTRUCTION

SEP 10 2020

(Date)

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